



# BRANDON SCHOOL DIVISION

## Personnel Committee Minutes

Thursday, November 10, 2016 – 11:00 a.m.  
Boardroom, Administration Office

Present: S. Bambridge, J. Murray, L. Ross  
M. Casavant, D. Labossiere, B. Switzer

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### **1. CALL TO ORDER.**

The Personnel Committee Meeting was called to order at 11:05 a.m.

### **2. APPROVAL OF AGENDA**

The agenda was approved as circulated.

### **3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY**

The Minutes of October 27, 2016 were received as information.

### **4. COMMITTEE GOVERNANCE GOAL ITEMS**

#### **A. TRUSTEE BUDGET REQUEST – THREE (3) FLOATING BUS EDUCATION ASSISTANT POSITIONS**

Trustee Bambridge spoke on the Alexander bus and the need for an Education Assistant (EA) on the bus. Dr. Marc Casavant, Superintendent/CEO, indicated that currently there is an EA assigned to the Alexander bus route.

The Committee agreed to endorse the request with the following wording change:

Three (3) full-time EA positions for supervision during student transportation. To be used at the discretion of the Superintendent's department.

### **5. OTHER COMMITTEE GOVERNANCE MATTERS**

#### **A. Cell Phones**

Mr. Denis Labossiere, Secretary-Treasurer, presented and reviewed information on Division cell phones and allowances. Trustees asked questions for clarification.

#### **B. Substitute Employee Groups**

The Committee discussed the selection of employees to represent substitute groups during the focus group meetings and also discussed the questions for the focus groups.

#### **C. Sub-Committee Reports – The Committee received as information and reviewed the following:**

- Support Personnel Labour/Management Committee – October 25, 2016

**6. OPERATIONS INFORMATION**

The Committee received as information and discussed the following:

- MSBA Collective Bargaining Update:
  - October 28, 2016
- MSBA – CPI, Unemployment Rate, Regional Trends update.
- MSBA Salary Bulletins regarding:
  - Lord Selkirk CUPE 1522 (Clerical, EA, Library)
  - Lord Selkirk CUPE 1522 (Custodial)
  - Pembina Trails CUPE 4588 (Trades)
  - River East CUPE 796 (Transportation)
  - Turtle Mountain and CUPE 1719 (All)
  - Turtle Mountain and CUPE 1719 (EAs)

**7. NEXT REGULAR MEETING: Thursday, December 8, 2016, 11:00 a.m., Boardroom**

The meeting adjourned at 12:15 p.m.

Respectfully submitted,

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L. Ross (chair)

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J. Murray

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S. Bambridge

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P. Bartlette (Alternate)